



OFFICE OF THE PRINCIPAL/SECRETARY JAGANNATH SINGH COLLEGE

Affiliated to Assam University, Silchar

P.O.: UDHARBOND

CACHAR, ASSAM

788030

Estd. 1998

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Ref. No. JNSC/2023/Appoint(Adv.)08/191

Dated Udharbond, the 28th December, 2023.

ADVERTISEMENT

In pursuance of Director of Higher Education's (DHE) letter No. ECF No.380717dated.31-10-2023 applications in standard form are invited from eligible candidates along with complete Bio-data and self attested copies of all the testimonials for direct recruitment for the following vacant sanctioned posts of Grade-III (Junior Assistant-01) and Grade-IV (Grade IV-02,).

Particulars of the post:

SL. NO.	POST NAME & GRADE	RESERVATION CATEGORY & NO OF POST	ROSTER POINT
1	Junior Assistant (Grade-III)	UR – 01 Post	3
2	Grade-IV (Grade-IV)	ST(P)-01 & OBC/MOBC-01 Post	5 & 6

1) Eligibility Criteria:

Educational Qualification for Sl. No-1

As per Govt. of Assam OM No. DHE/CE/Misc/341/2016/49 Dt. 09/02/2017 candidate must be Graduate in Arts/Science/Commerce from a Govt. recognized university and must possess a Diploma or Certificate course in computer operation of minimum 6 months duration. The candidate should have the knowledge in English typing in MS Word and Simple Excel.

Educational Qualification for Sl. No-2

As per Govt. of Assam General Administrative (B) Department Notification No.GAG(B) 199/2008/5, Dt. 30/01/2009 candidate must have passed Class VIII. Other than the above mentioned educational qualification for Sl. No – 1 & 2 the candidate must have Permanent Residence Certificate (PRC) and should have proficiency in local language.

2) Age limit:

As per Govt. of Assam, Personnel Department OM No. ABP.6/2016/51, Dt. 02/09/2020 age of the candidate should not be more than 40 years on 01/01/2023 with relaxation of 3 years for OBC/MOBC, 5 years for SC & ST, 10 years for PWD and 2 years for Ex-Servicemen.

3) How to apply:

Eligible candidate may download the Standard Application Form from the College website www.jagannathsinghcollege.ac.in and submit the same along with self-attested photocopies of academic credentials, relevant documents, Caste Certificate and PRC to "THE PRINCIPAL, JAGANNATH SINGH COLLEGE, UDHARBOND, ASSAM, PIN-788030". within 15 (Fifteen) days from the publication of the advertisement. All applications should be accompanied by a non-refundable application fee in the form of an A/c Payee Demand Draft drawn in favour of "THE PRINCIPAL, JAGANNATH SINGH COLLEGE, UDHARBOND" payable at Punjab National Bank, Udharbond, Branch as per following:

- Grade III: Rs.800/- for UR category & Rs.600/- for Reserved category
- Grade IV: Rs.700/- for UR category & Rs.500/- for Reserved category

Further, a candidate serving elsewhere should forward their application through proper channel with an NOC from the Employer.

4) Process of Selection:

For Sl No-1

All the applicants will have to appear in a Screening Test (Written Test of one and half hour) of 60 marks (Date will be notified later) on the Degree level syllabus (except for Arithmetic which shall be of class X standard) which shall consist of General English, General Knowledge, Letter Drafting, Simple Arithmetic and knowledge of works and duties assigned to Lower Division Assistant. After that selected candidates will be called for personal interview as per Govt. norms (Dates to be announced subsequently).

The total marks for Selection of Grade-III posts shall be 100. Details as given below:

- 1) Total marks in written test, only one paper, of one and half hrs duration = 60 marks
 - 2) Marks in computer test & English typing (10+10) = 20 marks
 - 3) Academic
 - a. H.S.L.C (1st Division – 5, 2nd Division – 4, 3rd Division – 3) Maximum = 5 marks
 - b. H.S.S.L.C (1st Division – 5, 2nd Division – 4, 3rd Division – 3) Maximum = 5 marks
 - c. Degree (1st Class – 10, 2nd Class – 7, Simple Pass – 5) Maximum = 10 marks
- Total = 100 marks

For SI No-2

One common written test for two posts of Grade IV [02 posts as per SI No. 2 Grade IV – 01 STP, & (Grade IV) –01 OBC / MOBC)] (Questions on basic General Knowledge) – 60 marks followed by a VIVA VOCE – 40 marks on the topic related upto class VIII. The written test shall be a screening test. After that selected candidates will be called for personal interview as Govt. norms (Dates to be notified later).

5) Scale of pay:

Grade-III (Junior Assistant): Rs.14,000 – 70,000/- + GP 6,200/- with other allowances as admissible by the Govt. from time to time


Grade IV Rs.12,000 – 52,000/- + GP 3,900/- with other allowances as admissible by the Govt. from time to time.

6) Important Note:

No TA / DA will be provided to the candidate for appearing at any of the aforesaid events. Incomplete applications and applications without requisite fees will be rejected and no call letter will be issued to such candidates. Candidates should invariably write the post along with caste for which he is applying on the envelope of the application also. Further, they should also provide phone no, WhatsApp no and email-id for any correspondence and check the college website frequently for any updates related to the interview. Each question will carry One (01) mark. There will be negative marking in written examination. For each wrong answer, there will be 2 negative marking.

Copy to

1. Editor, Dainik Sayamaik Prasanga ,Silchar with request to publish the advertisement in your local daily covering minimum space and also to submit your bill with a special concussion for this Educational Institution.
2. Editor, Dainik Jugasankha, Silchar with request to publish the advertisement in your local daily covering minimum space and also to submit your bill with a special concussion for this Educational Institution.
- ✓ 3. College web-site.
4. Director of Higher Education, Assam Kahilipara, Guwahati-19 for kind information and necessary action.
5. Office file.


(Dr. S.Somarendro Singha)
Principal
Jagannath Singh College
Udharbond, Cachar, Assam.

Principal
Jagannath Singh College
Udharbond, Cachar

22/12/22